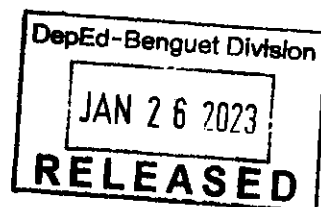




Republic of the Philippines
Department of Education
Schools Division of Benguet



25 January 2023

DIVISION MEMORANDUM

No. 33 s. 2023

DIVISION ORIENTATION ON THE ROLL-OUT OF THE BASIC EDUCATION MONITORING AND EVALUATION FRAMEWORK (BEMEF) cum RECRUITMENT, SELECTION, AND PROMOTION (RSP) UPDATES

TO: Office of the Assistant Schools Division Superintendent
Chief SGOD and CID
Public Schools District Supervisors & Coordinating Principals
All Others Concerned

1. To ensure guidance on the implementation and adoption of the **Basic Education Monitoring and Evaluation Framework (BEMEF)** in all operating units across governance levels in the Division, the Schools Division of Benguet shall conduct a **4-day Division Orientation on the Roll-out of Basic Education Monitoring and Evaluation Framework (BEMEF) cum RSP Updates** at **SDO Adivay Hall, Wangal, La Trinidad, Benguet, 8 am to 5 pm on February 6-9, 2023.**

2. The activity aims to:

- orient Section Heads and Program Owners on Basic Education Monitoring and Evaluation Framework
- define the roles and responsibilities of the functional units in the Monitoring and Evaluation system processes
- guide the participants in developing their Monitoring and Evaluation (M&E) plan for conducting M&E of the various Projects, Programs, and Activities (PPAs) in their respective sections, and;
- provide orientation and updates on the new guidelines on selection, hiring, appointment, and promotion.

3. Participants are requested to bring their laptops and their work and financial plan (WFP) or Action Plan for 2023. Kindly see the enclosures on the names of participants and program flow attached to this memorandum.

4. Meals and snacks shall be charged to HRTD Funds subject to the usual accounting and auditing rules and regulations.

5. Immediate and widest dissemination of this memorandum is desired.


GLORIA B. BUYA-AO
Schools Division Superintendent

sgod/smme



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Enclosure No. 1 to the SDO Memo No. 33 s. 2023- LIST OF PARTICIPANTS

Day 1: February 06, 2023- Monday, after Flag Ceremony

Topic	Participants
Updates on the Recruitment, Selection and Promotion	All SDO Personnel except Education Program Supervisors, Public Schools District Supervisors and Coordinating Principals

Day 1: February 07-09, 2023, Tuesday to Thursday, 8 am to 5 pm

SDS Gloria B. Buya-ao OIC-ASDS Carmel F. Meris		
<p>OSDS</p> <p><i>Personnel</i> Glenn N. Duguis Susan CJ Dawang</p> <p><i>Records</i> Melvin L. Alfredo</p> <p><i>Cash</i> Joyce G. Balalong</p> <p><i>Asset Management</i> Florabel C. Balanon</p> <p><i>Finance and Budget</i> Florabel E. Buclay Florinda C. Pagoy</p> <p><i>Legal</i> Nover B. Singgangan</p> <p><i>ICT</i> Eric B. Wanson</p>	<p>CID</p> <p>Rizalyn A. Guznian, CES</p> <p><u>Learning Areas</u> Macarthy B. Malanes Francis F. Peckley Warden A. Baltazar Samuel A. Ayangdan Merlyn Conchita O. De Guzman Erlinda C. Quinuan Wilfred C. Bagsao Norbert C. Lartec</p> <p><u>PSDSs/CPs</u> Simon T. Backian Virginia B. Salio-an Emilyn E. Medina Ludinia Sano-an Jonathan G. Sadey Juliet K. Baldo Marilyn A. Tolbe Roberto A. Pablo Jr. Daniel B. Pascaden Delarosa V. Delmas Marcelino S. Baldo Lilian T. Ulep Melchor C. Tican Aladin M. Dobinto</p> <p><u>ALS</u> Remy N. Duma-ao Rodriguez Belino</p> <p><u>Learning Resources</u> Sonia D. Dupagan Antionette D. Sacyang</p>	<p>SGOD</p> <p>Lucio B. Alawas, CES Ceasar B. Luma-ang, EPS</p> <p><i>HRD</i> Xylene Grail D. Kinomis Elvernice S. Fanged</p> <p><i>SMME</i> Corazon C. Quipot Joven B. Agtani</p> <p><i>SMN</i> Arvin M. Doman Lorna M. Yaco</p> <p><i>Planning and Research</i> Stephen P. Bulalin Jeanette I. Kiong</p> <p><i>SHN</i> Dra. Kirsty A. Depnag Roselle Kristine D. Wagus</p> <p><i>Youth Formation</i> Kenneth W. Kelcho</p> <p><i>Education Facilities</i> Engr. Melba B. Himmoldang</p> <p><i>DRRM</i> Nerissa I. Barbosa</p>



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Enclosure No. 2 to the SDO Memo No. 33 s. 2023- PROGRAM MATRIX

Day 1- February 6, 2023, Monday- Orientation on RSP	
Preliminaries	
<ul style="list-style-type: none"> RSP Strat Framework (<i>Glenn N. Duguis, AO V</i>) Comparative Assessment for Teacher 1 (<i>OIC-ASDS Carmel F. Meris</i>) Comparative Assessment for Non-Teaching, Teaching Related, and School Administrators (<i>Maricel S. Codimdim, AO III</i>) 	
Day 2 - February 7, 2023, Tuesday- Orientation on BEMEF	
Preliminaries	
Leveling off: Assessment of M&E Initiatives (<i>Corazon C. Quipot, SEPS</i>)	
Orientation Proper: Discussion of BEMEF Guidelines (<i>Elvernice S. Fanged, EPS II</i>)	
Agency Performance Matrix Indicators (<i>Lilian T. Ulep, DCP</i>)	
Orientation Proper: Continuation of discussion of BEMEF Guidelines-M&E Mechanics (<i>Joven B. Agtari, EPS II</i>)	
PM Session	Orientation Proper: Continuation of discussion of BEMEF Guidelines <ul style="list-style-type: none"> Operationalizing the Conduct of M&E M&E System per Governance Level Roles and Responsibilities of Offices
	Brief Discussion of Implementation Plan Presentation of BEMEF Guideline Implementation Plan (National Level) Presentation and Mechanics for Workshop Plan (<i>Corazon C. Quipot, SEPS</i>)
	WORKSHOP 1 - Developing the Division BEMEF Implementation Plan
Day 3 - February 8, 2023 - Wednesday	
AM Session	Management of Learning (MOL) c/o OSDS Finalization of Workshop I (<i>Facilitators</i>) <ul style="list-style-type: none"> Presentation of FDs implementation Plan (3 presenters/ FDs) Open Forum Presentation of M&E Plan (National Level) Presentation of Mechanics for workshop 2
	WORKSHOP 2: Developing the Division M&E Plan (<i>Nerissa I. Barbosa, PDO II</i>)
PM Session	MOL c/o CID Continuation of Workshop 2: Crafting of M&E Plan (per section) <ul style="list-style-type: none"> Presentation of per division's M&E Plan Open Forum Post Test Completion of activity evaluation Closing Activity Reminders
Day 4: February 9, 2023- Thursday	
Finalization and Submission of Output	



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